



## **NEIGHBORHOOD COMMERCIAL (NC) DISTRICT NOMINATION APPLICATION**

City of Atlanta, Bureau of Planning  
55 Trinity Avenue, Suite 3350, Atlanta, Georgia 30335-0310

**Request by a Property Owner, Business, or Neighborhood Organization to the Bureau of Planning to Nominate a NC District**

**Please complete this request and submit to the Director of the Bureau of Planning.** For further assistance contact the Bureau of Planning: (404) 330-6145.

District Name \_\_\_\_\_ Contact person \_\_\_\_\_

Address \_\_\_\_\_ Phone/email \_\_\_\_\_

Organization \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

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**Please provide the following additional items with this request:**

- ☐ **Letters of support** initiated and signed by owners of **at least 10 percent** of the total number of properties within the proposed district. Letters should request the Bureau of Planning to review the district for possible zoning changes. (See Section 16-32.003(1)). Greater support will result in a stronger application.
- ☐ **Map** of the proposed district, including: existing buildings, sidewalk widths, and street names.
- ☐ **List of buildings constructed before 1950.** Please identify these buildings on the map.
- ☐ **List of properties**, including:
  - Businesses names, addresses, and phone numbers.
  - Business owners, their addresses, and phone numbers.
  - Land owners, their addresses, and phone numbers.

**You should also do the following to assist your request:**

- ☐ Contact City Council member(s) to enlist their support.
- ☐ Contact neighborhood representatives, educate members of the community regarding the new district, and enlist their support.
- ☐ Meet with city officials regarding district regulations.
- ☐ Speak at the public hearing before the Zoning Review Board. All interested parties, including property owners, have this opportunity.

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Bureau of Planning Use Only

**Date Filed:** \_\_\_\_\_

Number of properties \_\_\_\_\_ Approximate size of district (acres) \_\_\_\_\_

Number of property owners \_\_\_\_\_ Number of businesses \_\_\_\_\_

Number of business owners \_\_\_\_\_ Current zoning \_\_\_\_\_

NPU(s) \_\_\_\_\_ Council district(s) \_\_\_\_\_ Land lot(s) \_\_\_\_\_